



HEALTH AND SAFETY POLICY

1. DOCUMENT INFORMATION

1.1. Purpose

The purpose of this document is to establish and communicate the Health and Safety Policy of RGB Integrated Services Ltd and the associated organisational responsibilities to ensure this policy is implemented.

1.2 Scope

The scope of this document extends to the health and safety of employees and contractors under the control of the company.

1.3 Affects

This document affects all RGB Integrated Services Ltd employees and contractors under the control of the company.

1.4 Revision History

Rev	Date	Remarks	Author	Approved
01	03.08.2008	First issue	DD	RB

1.5 Referenced / Related Company Standards

Policies

H-A-004 Alcohol and Drugs Policy

Procedures

H-P-001 Refusal to Work Procedure

Forms

H-F-010 Incident Report Form

R-F-001 Subcontractor's Questionnaire

1.6 Other Related References

The Health and Safety at Work Etc. Act 1974

Management of Health and Safety at Work Regulations 1999

HS(G)65 - "Successful Health and Safety Management"

NR/CS/OHS/002 - Network Rail Policy on Working Safely.

This document has been approved by: Name: Richard Bartley

Signed: Date: 8/8/08



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2.0 INTRODUCTION

The prevention of accidents and ill health is one of our most important functions because:

- ◆ We do not want any employee or other person to suffer as a result of our work.
- ◆ We intend to comply with all health and safety legislation.
- ◆ We recognise that accidents, unsafe or unhealthy working conditions can be a considerable drain on the resources of the company.

This policy statement has been prepared to define the way that we intend to manage health and safety and to meet the requirements of Section 2(3) of the Health and Safety at Work etc. Act 1974. It has been drawn up taking into account the general duties of the 1974 HSW Act, which are summarised as follows:

We must ensure, so far as is reasonably practicable, the health and safety at work of all employees by providing:-

- ◆ A safe system of work with safe plant and equipment
- ◆ Safe means of handling, transporting and storing articles and substances
- ◆ Adequate training, instruction, information and supervision.
- ◆ A safe place of work with safe access and egress
- ◆ A safe and healthy environment with adequate welfare facilities
- ◆ Arrangements for joint consultation where Safety representatives have been appointed.

We must also ensure that the way our work is carried out does not, so far as is reasonably practicable, affect the health and safety of persons other than our employees e.g. clients, other visitors, members of the public, contractors, etc.

If we control a work location where other persons are required to work we must ensure, so far as is reasonably practicable, that the site or premises, or anything therein does not present a risk to their health and safety.

To conform to the requirements of the HSW Act, employees must look after their own health and safety and ensure that they do not endanger others. They must co-operate with the employer in implementing and following these and all associated instructions. Additionally, no person must behave recklessly or interfere with anything provided for health and safety.

Failure to comply with these duties or to breach any of the specific regulations for health and safety can lead to legal action against and/or prosecution of the Company or any individual employees.

Further information and advice on the requirements are available from a Director or from the Company's Safety Advisor who has assisted in the preparation of these documents.



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3.0 COMPANY POLICY FOR HEALTH AND SAFETY

It is our Company's intention that work will be carried out in accordance with the relevant statutory provisions and all reasonably practicable measures taken to avoid risk to our employees or others that may be affected.

Our management and supervisory staff have the responsibility for implementing this Policy throughout the Company and must ensure that health and safety considerations are always given priority in planning and day-to-day supervision of work.

All employees and sub-contractors are expected to co-operate with the Company in carrying out this Policy and must ensure that their own work so far as is reasonably practicable, is carried out without risk to themselves or others.

The Board of Directors has appointed the Managing Director, as having particular responsibility for health, safety and environmental matters and to whom reference should be made in the event of any difficulty arising in the implementation of this Policy.

The operation of this Policy will be monitored by the management and staff of the Company. To assist them in this respect, the Company has appointed a Safety Advisor to visit sites and workplaces and to give advice on the requirements of the relevant statutory provisions and safety matters generally.

The Safety Advisor is Derek Day [Tel: 07876 033784].

The organisation and arrangements for implementing the Policy will also be available at each site and workplace for reference by any employee as required.